

F. TASK LOGBOOK ENTRIES AND CERTIFICATE ENDORSEMENTS**OBJECTIVE**

To determine that the applicant exhibits instructional knowledge of the elements of logbook entries and certificate endorsements by describing:

KEY ELEMENTS

- Required logbook entries for instruction given
- Logbook entries certifying students completion of pre-solo knowledge test
- Required student pilot certificate endorsements and appropriate logbook entries
- Preparation of a recommendation for a pilot practical test, including appropriate logbook entry
- Required endorsement of a pilot logbook for satisfactory completion of the required FAA flight review
- Instructor record keeping

SCHEDULE

- Discuss lesson objectives
- Review FAR's related to record keeping
- Handouts
- Questions

EQUIPMENT

- FAR/AIM
- Handouts
- References
 - 14 CFR part 61
 - AC 61-65
 - AC 61-98
 - AC 61-101

INSTRUCTOR ACTIONS

- Discuss objectives
- Review material
- Development
- Conclusion

STUDENT ACTIONS

- Participate in discussion
- Take notes

COMPLETION STANDARDS

- Participate in discussion
- Take notes

F. TASK**LOGBOOK ENTRIES AND CERTIFICATE ENDORSEMENTS****INSTRUCTOR
NOTE**

When a commercial balloon pilot gives an endorsement, he/she is stating that the activity has actually been done and that he/she feels the student is competent in that area.

**STUDENT PILOT
ENDORSEMENTS****Pre-solo written exam
FAR 61.87(b)**

I have given _____ a written pre-solo exam as required by 61.87(b) and he/she has passed.

Date _____

Signature _____

Certificate grade and number _____

**Pre-solo flight training
(Good for 90 days)
FAR 61.87(K)**

I have given _____ the pre-solo flight training required by 61.87 (k) and feel he/she is competent to make a solo flight in a (make and model of balloon).

Date: _____

Signature _____

Certificate grade and number _____

**For solo in class "B"
airspace
FAR 61.95(a)**

I certify that _____ has received the required training of FAR § 61.95(a). I have determined (he/she) is proficient to conduct solo flights in _____ (name of Class B) _____ airspace.

Date: _____

Signature _____

Certificate grade and number _____

Solo Notes

* Must be endorsed in the logbook and on the student certificate.

F. TASK

LOGBOOK ENTRIES AND CERTIFICATE ENDORSEMENTS

**PRIVATE PILOT
ENDORSEMENTS**

**Aeronautical knowledge
(Written exam)
FAR 61.35(a)(1)
FAR 61.103(D)
FAR 61.105**

I certify that _____ has received the required training of 61.105 and he/she is prepared for the Private Pilot-Balloon Knowledge Test

Date _____

Signature _____

Certificate grade and number _____

**Flight Proficiency
(Practical test)
FAR 61.103(f)
FAR 61.107(b)(8)
61.109(h)**

I certify that _____ has received the required training of 61.107(b)(8) & 61.109(h) and he/she is prepared for the Private Pilot-Balloon Practical Test

Date _____

Signature _____

Certificate grade and number _____

**COMMERCIAL
PILOT
ENDORSEMENTS**

**Aeronautical knowledge
(Written exam)
FAR 61.35(a)(1)
FAR 61.123(C)**

I certify that _____ has received the required training of 61.125 and he/she is prepared for the Commercial Pilot-Balloon Knowledge Test

Date _____

Signature _____

Certificate grade and number _____

**Flight Proficiency
(Practical test)
FAR 61.123(e)
FAR 61.127**

I certify that _____ has received the required training of 61.127(b)(8) & 61.129(h) and he/she is prepared for the Commercial Pilot-Balloon Practical Test

Date _____

Signature _____

Certificate grade and number _____

F. TASK**LOGBOOK ENTRIES AND CERTIFICATE ENDORSEMENTS****FLIGHT REVIEW
ENDORSEMENT**

Completion of Flight
Review
FAR 61.56(a)(c)

Flight review notes

**INSTRUCTOR
RECORD
KEEPING**

Record keeping note

I certify that _____ holder of (type) pilot certificate number: _____ has satisfactorily completed a flight review as required by 61.56

Date _____

Signature _____

Instructor Certificate & number _____

**The instructor should log the one hour of ground instruction that is required to complete the Flight Review in the pilot's logbook.*

**No logbook entry reflecting unsatisfactory performance may be made - the entry should reflect dual instruction only.*

A flight instructor must maintain a personal record in a logbook or a separate document that contains:

- The name of each person whose logbook that instructor has endorsed for solo flight privileges, and the date of the endorsement.
- The name of each person that instructor has endorsed for a knowledge test or practical test.
- The record must indicate the kind of test, the date, and the results.

These records must be maintained for at least 3 years

**Student pilot endorsements subject to record-keeping requirements do not include those for cross-country flights or flight in Class B airspace. Nevertheless, a flight instructor should maintain a record of all endorsements related to solo flight.*